



Republic of the Philippines  
**Unified Student Financial Assistance System for Tertiary Education**

Ground Floor, Bldg. E, UP Ayala Land Technohub Complex, Commonwealth Ave. Diliman Quezon City  
Email: [unifastsecretariat@ched.gov.ph](mailto:unifastsecretariat@ched.gov.ph)



**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR**  
TES-19-2019

For : **Presidents/Heads**  
Higher Education Institutions with TES Grantees

**Regional Directors**  
Commission on Higher Education

**UniFAST Regional Coordinators**

From :   
**ATTY. CARMELITA YADAO-SISON MNSA, Ph.D.**  
OIC, Executive Director IV *ona*  
Unified Student Financial Assistance System for Tertiary Education

Subject : **UNAUTHORIZED COLLECTION OF FEES FROM TERTIARY EDUCATION  
SUBSIDY (TES) GRANTEES OTHER THAN TUITION AND OTHER  
SCHOOL FEES ALLOWED BY CHED AND THOSE ALLOWABLE FEES  
PRESCRIBED IN THE TES GUIDELINES**

Date : 12 April 2019

The UniFAST Secretariat has been receiving a number of reports and complaints from TES student-grantees regarding the sudden unauthorized collection of additional fees by Higher Education Institutions (HEIs) from them other than the actual tuition and other school fees allowed by the Commission on Higher Education. In some instances, private HEIs have reportedly compelled their TES student-grantees to "donate" portions of their P40,000.00 stipend to the school, and even threatened to hold the P40,000.00 of their students which the school would dispense by itself to them.

If duly documented and verified, the UniFAST Secretariat hereby issues a stern reminder to all Private and Public HEIs that under R.A. 10931, its IRR and the TES Guidelines, HEIs are prohibited from imposing and collecting additional fees other than those approved by CHED at the start of the Academic Year. In particular, please note that Section 12 of R.A. 10931 imposes legal sanctions and penalties for violation of the provisions of the law and guidelines.

All Presidents/Heads of public and private Higher Education Institutions with TES grantees are therefore enjoined to strictly follow and comply with the existing policies and guidelines for the proper implementation of the core programs under R.A. 10931.

For strict compliance please.

Cc: **Chairman J. Prospero E. De Vera, DPA**  
CHED and the UniFAST Governing Board

